

Risk Management / Environmental Health & Safety Policy

This policy recognizes Risk Management and Environmental Health & Safety (EHS) as essential functions of California State University, Fresno, and implements the provisions of CSU Executive Order 715, 10/27/99 CSU Risk Management Policy, in response to the findings of the Office of the CSU Auditor, Report number 97-19. The Chancellor's Executive Order replaces the prior executive order 533.

DESIGNEE FOR CAMPUS RISK MANAGEMENT AND EHS

The Director of Environmental Health & Safety is the President's designee to oversee the risk management and EHS functions at California State University, Fresno.

OFFICE OF ENVIRONMENTAL HEALTH AND SAFETY (EHS)

The Vice President for Administration has established an Office of Environmental Health & Safety (EHS) to develop and recommend programs, policies and procedures for campus-wide administration, and to administer the safety, health, risk management, and environmental management functions of the university. The Director of Environmental Health & Safety reports to the Vice President for Administration. The University Risk Manager and Environmental Quality Manager report to the Director of Environmental Health & Safety. The EHS staff participates in ongoing professional development to maintain needed expertise.

The purpose of the Risk Management and EHS programs is to provide for a safe and healthful working, studying, and living environment for the people of the university community, to protect the natural environment against adverse impact from university activities, and to protect the university's physical resources and financial assets through aggressive risk management techniques.

The Office of Environmental Health & Safety provides professional advice, information and recommendations to the campus community. In addition, the office provides periodic reviews of campus compliance with applicable laws and regulations. The Risk Management and EHS programs assume the participation, cooperation and involvement of all members of the campus community.

PROGRAM ELEMENTS

The Office of Environmental Health and Safety is responsible for developing, implementing and maintaining the campus Injury Illness and Prevention Program (IIPP).

The Office of Environmental Health and Safety is divided into two functional groups: risk management and environmental quality.

Risk management is responsible for identifying, evaluating, selecting, implementing and monitoring risk in the following areas:

- Liability issues
- Risk transfer
- Workers compensation
- Insurance - auto, property, general
- Litigation
- Contract review
- Certificates of insurance
- Occupational safety
- Claims management
- Defensive driving
- Alcohol and beverage permits
- Specialized training

Environmental Quality is responsible for the recognition, evaluation and control of occupational and environmental hazards in compliance with applicable local, state and federal regulations in the following areas:

- Hazardous materials/hazardous waste
- Indoor air quality
- Radiation safety
- Air pollution compliance
- Lead and asbestos issues
- Industrial hygiene
- Ergonomics
- Specialized training
- Storm water discharge
- Laboratory safety
- Hearing conservation
- Campus drinking water supply

RISK MANAGEMENT / EHS GUIDELINES

The Director of Environmental Health & Safety will develop and recommend Risk Management and EHS Guidelines where necessary for use by the various departments and offices of the university. Guidelines will be developed which address the preservation of the human, financial and physical assets of the university and compliance with applicable safety and environmental regulations. Guidelines recommended by the Chancellor's office and the CSU Risk Management Authority (CSURMA) shall be incorporated.

ACCOUNTABILITY/ANNUAL REPORT

The Director of Environmental Health & Safety will provide an annual report to the Vice President for Administration. Minimum elements of the report include; a review of current year's activities, issues, costs, trends, and major initiatives.

POLICY UPDATE

This policy shall be reviewed during the annual report process, and revised as needed.